

**GOVERNMENT OF ANDHR APRADESH**  
**ABSTRACT**

Cooperation Department – Elections to Cooperative Credit Societies, 2013 – Arrangements/requirements for conduct of Elections TO Cooperative Societies during January /February, 2013 – Certain instructions – Issued.

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**AGRICULTURE AND COOPERATION (COOP-V) DEPARTMENT**

**G.O.Ms.No. 8**

**Dated 16-01-2013.  
Read :-**

From the Commissioner for Cooperation & Registrar of Cooperative Societies, A.P., Hyderabad, Lr. Rc. No. 25811/2012/Election Cell, dated 28.12.2012.

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**O R D E R:**

Government have decided to conduct Elections to Cooperative Credit Societies and accordingly poll schedule for conduct of Elections to PACSs was announced (i.e 31.01.2013 and 04-02-2013) in the Government Memo No. 13115/ Coop-V/2012, dated:30-11-2012.

2. The Commissioner for Cooperation & Registrar of Cooperative Societies, A.P., Hyderabad in his letter read above has requested the Government to give orders on certain issues for conduct of Elections to Cooperative Societies.

3. Government after careful examination of the matter hereby decide to issue consolidated instructions on various items connected with the elections to the Cooperative Institutions as detailed in the Annexure appended to this order to ensure conduct of smooth and fair elections.

4. The above instructions will come into force from the date of issue of the election notification (i.e 21.01.2013) by the Election Authority as provided in the Andhra Pradesh Cooperative Societies Rules, 1964 and shall be in force till the completion of the election programme.

5. All the Departments of Secretariat and the Heads of Department are requested to issue necessary instructions to their subordinate officers to scrupulously follow the instructions.

6. The Director General of Police is requested to issue necessary instructions to all the concerned in the matter relating to Law and Order and bandobust arrangements.

7. Government also hereby declare the Commissioner for Cooperation & Registrar of Cooperative Societies as the Chief Election Authority, for conduct of elections to Cooperative Credit Societies during January/ February, 2013. All the Heads of Departments are hereby requested to extend full Cooperation and support to the Commissioner for Cooperation & Registrar of Cooperative Societies whenever called for by him in the interest of successful completion of elections to the Cooperative Societies.

**(PTO)**

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8. The Commissioner for Cooperation & Registrar of Cooperative Societies, A.P., Hyderabad is hereby directed to instruct the concerned societies to follow the instructions scrupulously during the conduct of election without any deviation.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**I.Y.R.KRISHNA RAO  
SPECIAL CHIEF SECRETARY TO GOVERNMENT**

To

1. The Director General of Police, A.P., Hyderabad.
2. The Commissioner for Cooperation and Registrar of Cooperative Societies, A.P. Hyderabad.
3. All the District Collectors in the State.
5. The Managing Director, A.P. State Coop. Bank Ltd., Hyderabad.
6. All the District Cooperative Officers in the State.

**Copy to :**

1. The Managing Director,  
Hyderabad Agricultural Cooperative Association,  
Hyderabad.
2. All the District Cooperative Central Banks in the State  
( through Managing Director, A.P. State Coop. Bank, Hyderabad.)
3. General Administration (Elections – D) Department.
4. P.S. to Special Secretary to C.M.
5. P.S to Minister for Cooperation.
6. P.S to Special Chief Secretary to Govt. (AM &C),  
Agriculture & Cooperation Department,
7. P.A to Dy.Secy. to Govt., (Coop.) Agril & Coop. Dept.  
S.F/SCs.

**// Forwarded :: By Order //**

**SECTION OFFICER**

**ANNEXURE TO THE G.O.Ms.No. 8 , AGRICULTURE AND  
COOPERATION (COOP-V) DEPARTMENT, DATED 16-01-1013.**

- 1) **Arrangement of polling booths in educational institutions, and appointment of teachers as Polling Officers.**
  - 1.1 The Collectors as District Election Authorities are taking steps to conduct elections as per the polling schedule. In many of the cases the polling booths are to be setup in school buildings. Further the services of the teachers will also be required for polling work.
  - 1.2 The District Educational Officers and the Chief Executive Officers, Zilla Parishad are requested to allow the officers of the Cooperation Department to set up the polling booths in the schools situated in their respective areas of operation. The District Collectors are permitted to appoint teachers as Election Officers/ Polling Officers for elections to the Cooperative Societies. The location of polling booths and deployment of teachers shall however be done without prejudice to the examination schedules.
2. **Employment of Government servants and employees of Local Bodies as Polling Officers and Polling clerks etc.,**
  - 2.1 Elaborate arrangements have to be made for the setting – up of the polling stations, purchase of materials, Printing of Statutory Forms etc., A large number of personnel are required for use by the Officers working under the directions of the District collector for deployment as Election Officers, Polling Officers, Polling Clerks etc.,
  - 2.2 The government, therefore, authorize the District Collectors to draft as many employees including Teachers as required from the Government Departments and Local Bodies in the Districts for employment as Election Officers, Assistant Election Officers, Polling Officers and Polling Clerks etc., Their absence from duty for attending to training classes and for election work shall be treated as on “Other duty”.
  - 2.3 All Officers and Local Bodies in the Districts are requested to spare as many employees as are required for attending to election work to the Cooperative Societies. The Government further direct that the Officers selected for election work should not be granted leave or transferred during the period of election. The persons appointed for election work should be informed that they should perform their duties diligently and that any slackness and indifference on their part will be taken serious note of and good work turned out by them will be taken into account while assessing their merit.
  - 2.4 Police Officers and the Ministerial staff working in various units of Police Department, Executive Staff of the Fire Service Department, Subordinate of the APGENCO/APTRANSCO engaged in operation and maintenance work, Medical Officers, Veterinary Assistant Surgeons, Officers and members of the Rail Department, Executive Staff of the Excise Department, Staff of Commercial Tax Department, B.C.G. Vaccination Team, Staff and Central Staff of the B.C.G. Vaccination campaign, all officers and subordinates, Executive Officers (Technical and Non Technical) engaged in construction work in Irrigation Projects like Srisailam, Malaria Health Inspectors and Malaria staff engaged in the malaria Eradication programme, Treasury Staff, Staff engaged for Government and School/College Examinations and Technical Examinations working in Districts are exempted from duties connected with the election work.

(P.T.O.)

### **3. Police Bandobust Arrangements:-**

- 3.1 The Director General of Police is requested to make necessary arrangements for maintenance of Law and Order in connection with the elections to Cooperative Societies. The Collectors are also requested to furnish the list of Polling Stations, the area covered, number of voters and the places and number of polling stations in their districts to Superintendents of Police, to assess the strength of the police required and for the preparation of bandobust arrangements.
- 3.2 The Director General and Inspector General of Police is also requested to issue necessary instructions to the concerned Deputy Inspector Generals and Superintendents of Police, for making arrangements for police bundobust for the peaceful conduct of elections. The police wireless networks may also be made available for sending and receiving communications in connection with the Cooperative Elections.

### **4. Declaration of Local Holiday by District Collectors:**

A number of public buildings like school/College buildings and other office buildings will be utilised for location of polling stations, distribution centres, reception centres and counting centres. In order to utilise these buildings for the purpose of Cooperative Elections, the Government hereby authorise the District Collectors to declare a day before the day of poll and also the day of poll as a local holiday for such offices and institutions whose buildings are used for the purpose of locating polling stations. Similarly he is also authorised to declare a local holiday on the day of counting for the offices and institutions whose buildings or premises are used for locating as counting centres. The Collectors are requested to take immediate necessary further action in the matter.

### **5) Conduct of Government servants- Election to the Primary Agricultural Cooperative Societies-2012-13.**

- a) The Government desire to impress on all Government Servants that sub Rules (4)(6) of Rule 19 of the AP Civil Services (conduct) Rules 1964 which define the position of Government Servants in relation to elections to the State and Central Legislature and local bodies, which are reproduced here under,
  - i) A Government employee qualified to vote at such election may cast his vote but, where he does so, he shall give no indication of the manner in which he proposes to vote or has voted;
  - ii) A Government employee shall not be deemed to have contravened the provisions of this Rule by reason only that he has assisted in the conduct of an election in the due performance of a duty imposed on him by or under any law for the time being in force.
  - iii)
    - a) The display by a Government employee on his person, vehicle, residence or any of his property, of any election symbol shall amount to using his influence in connection with an election within the meaning of sub-rule(5).
    - b) It is the duty of the Government servants to be scrupulously impartial in the discharge of their duties in connection with elections. Besides, being strictly impartial, they should conduct themselves in such a manner as to inspire confidence in the public in regard to their impartiality and to give no room for suspicion on any account that

they are favouring any party or candidate. The Government servants should not take part in any election campaign or canvassing or attend political meetings or rallies and they should take scrupulous care not to lend their names, official position or authority to assist any group, party or person except exercise their right to vote in accordance with the franchise rule. The activities of Government Servants in connection with election to the Cooperative Societies must be confined to the conscientious and diligent discharge of any election duties, which may be entrusted to them by the competent authorities.

- c) Various groups of members may apply for permission to hold election meetings in a public place or nearer to the premises of a Cooperative Society and while granting permission for such meetings, no distinction should be made between one group of members and another and if more groups than one apply for permission to hold a meeting at the same hour, only the party which has applied first should be allowed to hold the meeting.
- d) The Government, direct that the provisions of the Andhra Pradesh Civil Services (Conduct) Rule, 1964 mentioned in para 3.1 above shall be strictly followed by all the Government Servants of all ranks that, so long as they discharge their duties impartially and in accordance with the Law and instructions issued by the Government they will be fully protected by the Government, and no victimization need be apprehended.
- e) The District Collectors shall communicate these instructions to the Government Servants of all grades working in various offices in their Districts.

**6. Closure of liquor and Toddy shops on the day of Poll & pre-polling day:**

- 6.1 In connection with the elections to Cooperative Societies bandobust arrangements have to be made in the Districts. It will be necessary to take steps to ensure normal maintenance of Law and Order and prevent breach of peace. Availability of liquor and Toddy in the poll areas and in their neighbourhood will make the task of the police more difficult in maintaining Law and Order. The Government have, therefore, decided to close all Liquor and Toddy shops in the areas of elections in the Districts from 5.00 A.M. on the day prior to the date of poll till 6.00P.M. on the next day of polling.
- 6.2 The Collectors and District Magistrate shall therefore take appropriate action, in exercise of the powers vested in them under relevant Acts and Rules, and issue necessary directions to the concerned.

I.Y.R. KRISHNA RAO  
SPECIAL CHIEF SECRETARY TO GOVERNMENT